



**NANYANG  
TECHNOLOGICAL  
UNIVERSITY**

## **INTERNATIONAL STUDENT EXCHANGE**

**iXchange@Nanyang**

### **APPLICATION INFORMATION SHEET AY2008/2009, SEMESTER 1**

**Dear International Exchange student,**

Warmest greetings from Nanyang Technological University! It is with great pleasure that we welcome, and thank you for making Nanyang Technological University, Singapore's leading science and technological university, as your choice for exchange. A research-intensive university with exceptional strengths in science and engineering, NTU offers a world-class global education to close to 29,000 international and local undergraduates and graduates.

NTU provides its students with a well-rounded and broad education in diverse disciplines with its 12 schools organized under four colleges – the College of Engineering, the College of Science, the Nanyang Business School and the College of Arts, Humanities and Social Sciences. It also houses Singapore's only teacher-training institute, the internationally-acclaimed National Institute of Education (NIE) and the S Rajaratnam School of International Studies.

We hope that your time with us will be educationally and personally fulfilling, such that the time that you spend here in this garden campus will bring you fond memories and close and affectionate ties with the University.

This concise application guide provides information that will assist your completion of the application form and stay at NTU. We look forward to receiving your application for the coming semester. Please do not hesitate to contact us at the International Relations Office, and our Student Advisors shall be most delighted to assist you in all your needs.

**Pauline Ho**  
Acting Deputy Director  
International Relations Office  
**Nanyang Technological University**

## Country

### Country

### SINGAPORE

<http://www.visitsingapore.com/publish/stbportal/en/index.html>

### City



Located at approximately 137 km north of the equator, Singapore is a cosmopolitan country that is strategically and centrally located at the south of the Malay Archipelago. It boasts of its green and clean 'Garden City' among the modern cities and has more than 4 million people of various ethnic communities and cultures, mainly Chinese, Malay, Indian and other smaller communities.

Its compact size belies its economic growth. In just 150 years, Singapore has grown into a thriving centre of commerce and industry. Its former role as an entrepot has diminished, as the nation has increased its manufacturing base.

Currently, it is the busiest port in the world with over 600 shipping lines sending super tankers, container ships and passenger liners to share the busy waters with coastal fishing vessels and wooden lighters. Also, as one of the world's major oil refining and distribution centres, Singapore is a major supplier of electronic components and a leader in shipbuilding and repairing. It has also become one of the most important financial centres of Asia, with more than 130 banks. Business dealings are facilitated by Singapore's superb communications network which links the nation to the rest of the world via satellite, 24-hour telegraph and telephone systems.

English is the language of business and administration. It is also the medium of instruction in schools and at the University. Most Singaporeans are bi-lingual and are able to speak English and at least one other language – usually Mandarin, Malay or Tamil.

Due to its geographical location and being an island, Singapore's climate is warm with uniform daily temperatures, abundant rainfall, and thus high humidity. Showers are usually sudden and heavy but also brief and refreshing. The average temperature throughout the year, day and night, ranges between 25 and 32 degrees Celsius.

Being a food paradise, Singapore has a wide variety of Asian or Western cuisine, which can be found everywhere in Singapore. From food centres to expensive restaurants, there will be ample opportunities for you to savour both local and international cuisine including possibly, the food of your own country.

Singapore's strategic location, excellent facilities, fascinating cultural contrasts and tourist attractions contribute to its success as a leading destination for business, education and pleasure.

## University

**University Info and Corporate Video**

### **Nanyang Technological University**

<http://www.ntu.edu.sg>

<http://www.ntu.edu.sg/CorpComms/About+NTU/#discovernanyang>

**International Relations Office**

<http://www.ntu.edu.sg/IRO/home/default.htm>

**Language of Instruction**

#### **All courses are taught in English**

**Introduction**

Nanyang Technological University (NTU) is a research-intensive university with globally acknowledged strengths in science and engineering.



**The Chinese Heritage Center**

Through its 12 schools organised under a four-college structure, and two autonomous entities, the National Institute of Education and S Rajaratnam School of International Studies, NTU provides a high-quality global education to more than 20,000 undergraduates and 8,700 graduate students. The student body includes top scholars and international olympiad medallists from the region and beyond.



**The Nanyang Auditorium**

The university's 2,500-strong teaching and research staff hail from more than 40 countries, bringing dynamic international perspectives and years of solid industry experience.

#### **Diverse disciplines for diverse talents**

NTU is ranked among the top 25 technology universities in the world\* today.

The university's College of Engineering has six schools focused on technology and innovation, and is one of the world's largest engineering colleges.



**Hall of Residences**

The College of Science pushes the boundaries of Singapore's life sciences initiatives and runs the only direct Honours degree programmes in the physical and mathematical sciences in Singapore.

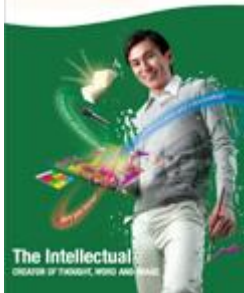
The Nanyang Business School (which is the College of Business) offers one of the world's top 100 MBA programmes and is the only business school in Singapore and one of only three in Asia to be awarded both the EQUIS (European Quality Improvement System) and AACSB (Association to Advance Collegiate Schools of Business) accreditations - international hallmarks of quality.



**South Spine**

The College of Humanities, Arts, & Social Sciences boasts Singapore's first professional art school offering degree courses in art, design and media; a fast-growing humanities and social sciences school with distinctive niches of excellence; and the Wee Kim Wee School of Communication and Information, a top journalism and media school in Asia.

The National Institute of Education, Singapore's only teacher-training institute, is internationally-acclaimed and provides educational consultancy to countries from



Indonesia to Abu Dhabi.

The S Rajaratnam School of International Studies, an autonomous graduate institution of NTU, runs the Institute of Defence and Strategic Studies, long recognised as a world authority on terrorism.

Well-rounded, global education; tailored programmes for high-achievers  
The university's academic and research programmes, with real-world relevance, have reaped dividends in the form of strong support from major corporations and industry leaders, in terms of both research funding and partnerships and global internship opportunities for our students.

NTU's Undergraduate Experience, offering a broad education in diverse disciplines, including residential living and international experience, has also received external endorsement for its holistic curriculum featuring a rich selection of majors and minors.

At NTU, academically-inclined students with a yen for research can take part in the Undergraduate Research Experience on CAmпус programme. High-calibre students with a deep passion for science and technology also have the option to pursue the CN Yang Scholars Programme, a premier undergraduate programme that prepares science and engineering talents for top graduate schools as well as greater feats in the 21st century.

Tech-savvy and adaptable, graduates of the university are sought-after and well-paid, drawing some of the highest starting salaries among local university graduates.

#### **Distinctive edge in science and engineering; Nobel boost**

As the main science and technology university in Singapore, NTU makes significant contributions to the nation's renewed drive for research and innovation spearheaded by the Singapore National Research Foundation. This effort will see S\$2.4 billion being invested over the next five years in biomedical sciences, environmental and water technologies, and interactive and digital media - areas NTU is strong in.

A key node in NTU's pursuit of research excellence is the endowed Institute of Advanced Studies, focused on promoting science and technology at the highest level. The institute has attracted 11 Nobel laureates and a Fields Medallist to its panel of International Advisors, and regularly flies in Nobel laureates and other scientific giants to enrich the life and work of the university community.

#### **Local and overseas campuses**

NTU's main 200-ha residential, garden campus - housing Singapore's largest on-campus residence infrastructure including 16 halls of residence - is located in the southwestern part of Singapore. Besides the main Yunnan Garden campus, NTU



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has another campus, the NTU@one-north campus, in Singapore's new R&D district. This campus, with educational and alumni clubhouse facilities, is right next to Biopolis, Singapore's biomedical research hub, and Fusionopolis, a new epicentre of info-communications and digital media.

Through the university's flagship Global Immersion Programme, covering 13 cities in five countries, NTU undergraduates also spend up to a year at overseas campuses in countries such as the US, China, India, France and Switzerland.

#### **Outstanding international profile**

NTU's international outreach is broad and strong and includes academic and research partnerships with more than 300 institutions in about 45 countries.

The university's multi-country programmes and initiatives are conducted with institutions such as MIT, Stanford University, Cornell University, Caltech, University of Washington, Georgia Institute of Technology, Carnegie Mellon University, Peking University, Shanghai Jiaotong University, Waseda University, Indian Institute of Technology, Cambridge University, Imperial College and Swiss Federal Institute of Technology.



## Terms of the Exchange

<b>Types of Exchange</b>	<ul style="list-style-type: none"> <li>• <b>Course work</b></li> <li>• <b>Research Project</b></li> <li>• <b>Work Experience Programme (WEP)</b></li> </ul>
<b>Study Level</b>	<b>Undergraduate and Post-Graduate</b>
<b>Period</b>	One or Two Semesters
<b>Study Exchange Spots</b>	One FTP student who stays for partial or full semester is considered as 1 spot of exchange
<b>Research Projects and Work Experience Programme</b>	All exchange students on research projects and Work Experience Programme (minimum 3 months) are counted towards 1 spot of exchange unless otherwise specified.
<b>Exchange Withdrawal Policy (before arrival at Nanyang)</b>	Exchange Students to inform the home university and NTU International Relations Office to withdraw from the exchange programme. This will not be counted towards 1 spot of exchange.
<b>Exchange Withdrawal Policy (after arrival at Nanyang and mid of term)</b>	Exchange Students to inform NTU Office of Academic Services, International Relations Office and International Student Centre as well as home university. This will be counted towards 1 spot of exchange.
<b>On-Campus Housing* (NEW!)</b>	Only students coming on <b>Study Exchange</b> are guaranteed with on-campus housing.

## Application Deadline

<b>Deadline for Course Work Applications</b>	<p><u><b>Undergraduates:</b></u></p> <ul style="list-style-type: none"> <li>• Semester 1 (Fall) - 30<sup>th</sup> March</li> <li>• Semester 2 (Spring) - 30<sup>th</sup> September</li> </ul> <p><u><b>Postgraduates:</b></u></p> <ul style="list-style-type: none"> <li>• Semester 1 (Fall) - 15<sup>th</sup> March</li> <li>• Semester 2 (Spring) - 15<sup>th</sup> September</li> </ul>
<b>Deadline for Research Project/ Work Experience Programme Applications</b>	Submit online application <b>3.5 months</b> prior to the start of research project/ Work Experience Programme

## Application Procedures

### Prospective Incoming Exchange Students on Study and/or Research Exchange

Nominated students coming to NTU on **Study & Research Exchange** shall refer to the following application criteria and procedures:

- 1) Partner universities shall inform NTU by email, the names of nominated students and period of exchange in accordance to the units of exchange agreed per academic year.
- 2) Nominated Students coming to NTU on Exchange must be a full-time student in one of NTU exchange partner institutions and **have completed 2 semesters of study at home university, with proof of results.**
- 3) The Exchange Programme is opened to all nationals except Singapore.
- 4) Nominated students shall then submit an **online application** through these links:

#### Undergraduates

Submit online application at:

[https://wis.ntu.edu.sg/pls/webexe/GSMS\\_APPL\\_MAIN.ApplyUG](https://wis.ntu.edu.sg/pls/webexe/GSMS_APPL_MAIN.ApplyUG)

#### Postgraduates:

Submit online application at:

[https://wis.ntu.edu.sg/pls/webexe/GSMS\\_APPL\\_MAIN.ApplyPG](https://wis.ntu.edu.sg/pls/webexe/GSMS_APPL_MAIN.ApplyPG)

Check our website for further details:

<http://www.ntu.edu.sg/IRO/exchange/visiting+int+student.htm>

Exchange coordinator(s) of Partner Institutions only required to **email the nominated applicants' original transcripts (English version only), students' written essay and/or professors' recommendation letter and the duly completed endorsement form to [ixchange@ntu.edu.sg](mailto:ixchange@ntu.edu.sg)**

No mailing of original documents is necessary.

### Prospective Incoming Exchange Students on Work Experience Programme (WEP)

1. The WEP application criteria are similar to the Study/Research exchange criteria as above.
2. Nominated students shall submit a **paper application** (see attached) as well as attach a copy of their CV for industries' reference.
3. Note that on-campus housing is **not guaranteed** for incoming exchange students on Work Experience Programme.
4. Exchange Students on WEP shall apply for the Training and Employment Pass in due course.

<b>Supporting documents to be uploaded in the online application</b>	<ul style="list-style-type: none"> <li>• Passport-size photograph</li> <li>• Certified true copies of Academic Transcripts (in English version) from Home University</li> <li>• Particulars page of passport</li> </ul>
<b>Language of instruction</b>	<b>English</b>
<b>English Proficiency</b>	<p>Non-native English speakers must have a minimum level of proficiency in English to be able to study at the Nanyang Technological university. Students are expected to fulfill any of the following:</p> <ul style="list-style-type: none"> <li>• General Paper of the Singapore Cambridge GCE 'A' Level Examination: A1, A2, B3, B4, C5, C6</li> <li>• IELTS: a minimum of 6 for the Writing sub-test</li> <li>• TOEFL: a minimum of 570 (paper) or 237 (computer)</li> <li>• SAT1: a minimum of 600 for the Verbal section; or 7 for the Essay section</li> <li>• IB: a minimum of 6 for Higher level English</li> <li>• MUET: Band 6 and a minimum of 50 for writing</li> </ul>
<b>Restricted Programmes (Not opened to Exchange students)</b>	<ul style="list-style-type: none"> <li>• <b>Nanyang MBA programmes</b></li> <li>• <b>Inter-semester sessions</b></li> </ul>
<b>When will students receive their acceptance package?</b>	<p><b><u>Semester 1:</u></b> In the month of June</p> <p><b><u>Semester 2:</u></b> In the month of December</p> <p>* <b>Exchange students' home institution will also be notified of acceptance via email.</b></p>



## Course Registration and Academic Information

<b>Semester Dates</b>	<p><b><u>Semester 1 (Fall):</u></b> 4 August – 28 November 2008</p> <p><b><u>Semester 2 (Spring):</u></b> 5 January – 1 May 2009</p>
<b>Academic Calendar</b>	<p><b>Undergraduates</b> <a href="http://www.ntu.edu.sg/OAS/Undergraduate+Studies/Academic+Calendar/2008-2009.htm">http://www.ntu.edu.sg/OAS/Undergraduate+Studies/Academic+Calendar/2008-2009.htm</a></p> <p><b>Postgraduates</b> <a href="http://www.ntu.edu.sg/GradStudies/Coursework+Programmes/Academic+Calendar/">http://www.ntu.edu.sg/GradStudies/Coursework+Programmes/Academic+Calendar/</a></p>
<b>Study Programmes</b>	<p><b>Undergraduates</b> <a href="http://www.ntu.edu.sg/Admissions/International+Students/Undergraduate+Programmes/">http://www.ntu.edu.sg/Admissions/International+Students/Undergraduate+Programmes/</a></p> <p><b>Postgraduates</b> <a href="http://www.ntu.edu.sg/PublicPortal/Prospective+Students/graduate+admissions/default.htm">http://www.ntu.edu.sg/PublicPortal/Prospective+Students/graduate+admissions/default.htm</a></p> <p>Exchange students are advised to take subjects of the same level:</p> <ul style="list-style-type: none"> <li>• <b>Undergraduates</b> can only choose Undergraduate modules.</li> <li>• <b>Postgraduates</b> can choose both Undergraduate and Postgraduate modules.</li> </ul>
<b>Course contents</b>	<p><b>Undergraduates</b> <a href="https://wis.ntu.edu.sg/webexe/owa/aus_subj_cont.main">https://wis.ntu.edu.sg/webexe/owa/aus_subj_cont.main</a> (updated course information will be available towards May 2008)</p> <p><b>Postgraduates</b> <a href="http://www.ntu.edu.sg/GradStudies/Coursework+Programmes/Programmes+of+Study/">http://www.ntu.edu.sg/GradStudies/Coursework+Programmes/Programmes+of+Study/</a></p>
<b>Curriculum Structure</b>	<ul style="list-style-type: none"> <li>• Students can take any modules in any of the four colleges, subject to availability of seats and completion of prerequisites or with faculty approval.</li> </ul> <p><b>For Other Subjects</b> <a href="http://www.ntu.edu.sg/OAS/Undergraduate+Studies/Registration+of+Courses/curriculum+structure.htm">http://www.ntu.edu.sg/OAS/Undergraduate+Studies/Registration+of+Courses/curriculum+structure.htm</a></p>

	<p><b>Nanyang Business School (For Business Subjects)</b></p> <p><a href="http://www.nbs.ntu.edu.sg/student/Undergrad_portal/Curriculum_Share/Schedule_Subj_offered.asp">http://www.nbs.ntu.edu.sg/student/Undergrad_portal/Curriculum_Share/Schedule_Subj_offered.asp</a></p> <p><a href="http://www.nbs.ntu.edu.sg/student/Undergrad_portal/cs/course_outlines/course_outlines_free.asp">http://www.nbs.ntu.edu.sg/student/Undergrad_portal/cs/course_outlines/course_outlines_free.asp</a></p>																								
<b>NTU Academic Unit System</b>	<p>NTU's courses are assigned credits based on the Academic Unit System. For a typical one-semester subject, the number of academic units is calculated as follows:</p> <p>(a) one hour of lecture/tutorial per week : 1 AU  (b) 3 hours' laboratory/fieldwork per week : 1 AU</p> <p>Find out more from  <a href="http://www.ntu.edu.sg/OAS/Undergraduate+Studies/Registration+of+Subjects/Academic+Unit+System.htm">http://www.ntu.edu.sg/OAS/Undergraduate+Studies/Registration+of+Subjects/Academic+Unit+System.htm</a></p>																								
<b>Workload per semester</b>	<p>A Maximum of 20 AUs (subject to home university and NTU's approval – approx. 4-5 modules)</p>																								
<b>Grading system</b>	<p>NTU uses the Grade Point Average (GPA) system in awarding grades.</p> <table border="1" data-bbox="565 1094 1040 1539"> <thead> <tr> <th>Letter-Grade</th> <th>Grade Point</th> </tr> </thead> <tbody> <tr><td>A+</td><td>5.0</td></tr> <tr><td>A</td><td>5.0</td></tr> <tr><td>A-</td><td>4.5</td></tr> <tr><td>B+</td><td>4.0</td></tr> <tr><td>B</td><td>3.5</td></tr> <tr><td>B-</td><td>3.0</td></tr> <tr><td>C+</td><td>2.5</td></tr> <tr><td>C</td><td>2.0</td></tr> <tr><td>D+</td><td>1.5</td></tr> <tr><td>D</td><td>1.0</td></tr> <tr><td>F</td><td>0.0</td></tr> </tbody> </table>	Letter-Grade	Grade Point	A+	5.0	A	5.0	A-	4.5	B+	4.0	B	3.5	B-	3.0	C+	2.5	C	2.0	D+	1.5	D	1.0	F	0.0
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C+	2.5																								
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D+	1.5																								
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<b>Academic Transcripts</b>	<p>Exchange students' academic transcripts will be mailed directly to their home institution within 1 – 2 months after the end of the semester.</p> <p>A copy of the academic transcripts will be emailed to the Student Exchange Office of the respective universities for file.</p>																								

## Accommodation

<b>Is on-campus accommodation available to exchange students?</b>	Upon acceptance as an exchange student ( <b>for study only</b> ), pre-arrangement will be made for you to stay in one of our 16 Halls of Residence based on double occupancy. Housing options are described in detail at <a href="http://www.ntu.edu.sg/SAO/Accommodation/">http://www.ntu.edu.sg/SAO/Accommodation/</a>															
<b>When can exchange students move-in to the Hall of Residence?</b>	Usually 10 days before the commencement of the semester. For more updates, please email International Student Centre at <a href="mailto:ISC@ntu.edu.sg">ISC@ntu.edu.sg</a>															
<b>Period of stay for on-campus accommodation</b>	Period of stay in the hostel is determined by the approved period of exchange given on the NTU admission letter.															
<b>Cost of on-campus accommodation per month</b>	S\$155-S\$250 (double occupancy) depending on the halls and student status. In addition, S\$15.75 is payable for the hostel application fee. Bed-linens will not be provided in the room.															
<b>How much do you pay if you move-in to the hostel in-between calendar month?</b>	From 1st to 7th : Full month fee From 8th to 14th : 3/4 month fee From 15th to 21st : 1/2 month fee From 22nd to 31st : 1/4 month fee															
<b>When to make payment for the accommodation?</b>	Payment should be made after student's arrival; approximately 2 weeks upon receipt of the invoice from the Hall Office.															
<b>Orientation Week organized by Halls of Residence</b>	It is scheduled to take place one week before the commencement of our semester. If student wish to participate, a fee is chargeable. Details should be obtained from the Hall Office upon your arrival.															
<b>Withdrawal policy</b>	<p>Prior notice of withdrawal must be given to the Hall Office according to the cut-off dates shown below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Deadline for withdrawal</th> <th style="text-align: center;">Deadline for submission of notice</th> <th style="text-align: center;">Rental fees chargeable for month of withdrawal</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">7<sup>th</sup> of the month</td> <td style="text-align: center;">22<sup>nd</sup> of the preceding month</td> <td style="text-align: center;">25% of monthly room charge</td> </tr> <tr> <td style="text-align: center;">15<sup>th</sup> of the month</td> <td style="text-align: center;">Last day of the preceding month</td> <td style="text-align: center;">50% of monthly room charge</td> </tr> <tr> <td style="text-align: center;">22<sup>nd</sup> of the month</td> <td style="text-align: center;">7<sup>th</sup> of the same month</td> <td style="text-align: center;">75% of monthly room charge</td> </tr> <tr> <td style="text-align: center;">End of the month</td> <td style="text-align: center;">15<sup>th</sup> of the same month</td> <td style="text-align: center;">100% of monthly room charge</td> </tr> </tbody> </table>	Deadline for withdrawal	Deadline for submission of notice	Rental fees chargeable for month of withdrawal	7 <sup>th</sup> of the month	22 <sup>nd</sup> of the preceding month	25% of monthly room charge	15 <sup>th</sup> of the month	Last day of the preceding month	50% of monthly room charge	22 <sup>nd</sup> of the month	7 <sup>th</sup> of the same month	75% of monthly room charge	End of the month	15 <sup>th</sup> of the same month	100% of monthly room charge
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<p><b>Off-campus accommodation</b></p>	<p>Students may request for off-campus accommodation list from our Student Affairs Office. They have to make direct contact with the homeowners and discuss on the rental terms.</p> <p>* Offers from the homeowners fall within the 2 categories:</p> <ul style="list-style-type: none"> <li>• <b>Room only</b> - the rooms may be unfurnished, semi-furnished or fully furnish. Rental ranges from S\$400 to S\$700 per month.</li> <li>• <b>Apartment</b> - this caters to a group of 4 - 6 students. Rental charge is about S\$1500 per month.</li> </ul> <p><b>Find out more:</b>  <a href="http://www.ntu.edu.sg/ISC/GS+Accommodation/OffCampus+Housing.htm">http://www.ntu.edu.sg/ISC/GS+Accommodation/OffCampus+Housing.htm</a></p> <p><b>*Rental subject to changes</b></p>
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## Visa Requirements / Student's Pass Application

<p><b>Entry Visa</b></p>	<p>Visit this website to find out whether you need to have an entry visa :  <a href="http://app.ica.gov.sg/travellers/entry/visa_requirements.asp">http://app.ica.gov.sg/travellers/entry/visa_requirements.asp</a></p>
<p><b>For Coursework Student's Pass Application</b></p>	<p>All students studying in Singapore need to possess a valid student pass.  <a href="https://www.psi.gov.sg/NASApp/tmf/TMFServlet?app=SIR-SOLAR-Welcome&amp;isNew=true&amp;Reload=true">https://www.psi.gov.sg/NASApp/tmf/TMFServlet?app=SIR-SOLAR-Welcome&amp;isNew=true&amp;Reload=true</a></p> <p>Please follow through the following procedures:</p> <ul style="list-style-type: none"> <li>• Provide a scanned copy of student's passport to NTU. Upon acceptance of the exchange study at NTU, a Student OnLine Application (SOLAR) Number will be emailed to the student.</li> <li>• With the SOLAR number, student has to complete the Immigration Form 16 online. Web link for online application will be provided in your NTU admission letter.</li> <li>• After completing the Immigration Form 16 online, print it out and bring it to NTU.</li> <li>• Upon your arrival at NTU, please follow-up on the payment and collection for the student pass. Further details will be furnished in the Welcome package for your students.</li> </ul>
<p><b>For students who require entry visa:</b></p>	<p>After completing the "Student's Pass Application" procedures above, please wait for about 2 weeks for an In-principle of Approval (IPA) to be issued to you.</p> <p>Please note that students under this category need the IPA letter before they can enter Singapore. You will receive the IPA from NTU through mail.</p>
<p><b>For Research Project Training Employment Pass Application (TEP)</b></p>	<p><b>NTU</b> shall apply for Training Employment Pass (TEP) for the applicant. It takes approximately 6 – 8 weeks for approval from Ministry of Manpower (MOM). Every TEP application is subject to approval.</p>

<p><b>For Work Experience Programme</b> <b>TEP Application</b></p>	<p><b>The firm (the employer)</b> shall apply for Training Employment Pass (TEP) for the applicant. It takes approximately 6 – 8 weeks for approval from Ministry of Manpower (MOM). Every TEP application is subject to approval.</p>
<p><b>Are exchange students required to purchase the NTU Group Hospital &amp; Surgical Insurance?</b></p>	<p>All exchange students are required to purchase the NTU Group Hospital &amp; Surgical Insurance even if you have already bought a similar insurance from your home country.</p> <p>This requirement is made to facilitate easier access for medical treatment here. Details of the NTU health insurance can be found at: <a href="http://www.ntu.edu.sg/ISC">http://www.ntu.edu.sg/ISC</a> under Health Matters</p>

## Health Insurance

<p><b>Are exchange students required to purchase the NTU Group Hospital &amp; Surgical Insurance?</b></p>	<p>All exchange students are required to purchase the NTU Group Hospital &amp; Surgical Insurance even if you have already bought a similar insurance from your home country.</p> <p>This requirement is made to facilitate easier access for medical treatment here. Details of the NTU health insurance can be found at: <a href="http://www.ntu.edu.sg/ISC">http://www.ntu.edu.sg/ISC</a> under Health Matters</p>
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## Banking

<p><b>Is there any bank on NTU campus?</b></p>	<p>There is an OCBC Bank (Overseas Chinese Bank Corporation) located on-campus.</p>
<p><b>Must I open a bank account while studying in Singapore?</b></p>	<p>It is advisable to open a bank account while you are in Singapore. Your parents may also arrange to transfer monies into your account in Singapore by inter-bank telegraphic transfer. This is a cheaper option as compared with using your credit cards to withdraw monies.</p>
<p><b>What are the acceptable credit cards/bank cards in Singapore?</b></p>	<p>Visa/Mastercard/American Express/Diners Club/Maestro/PLUS. You may withdraw monies from most bank machines. There are also ATM machines located around the campus.</p>
<p><b>Services available to exchange students</b></p>	<ul style="list-style-type: none"> <li>• Internet access</li> <li>• Sports &amp; Recreational facilities</li> <li>• Library</li> <li>• Medical services</li> </ul>

## Arrival / Orientation Programme

<b>When should I arrive?</b>	<b>10 days before the commencement of the semester</b>
<b>Is Airport Reception available?</b>	Yes. Students to update flight details onto web portal <a href="http://wis.ntu.edu.sg/pls/webexe/isp.exchportallogin">http://wis.ntu.edu.sg/pls/webexe/isp.exchportallogin</a>
<b>Orientation Programme</b>	Usually one week before the commencement of semester

## Financial Aid

### **DUO-Singapore Exchange Fellowship Award**

The Asia-Europe Meeting's (ASEM) DUO Fellowship Fund aims to promote student exchanges between European and Asian ASEM member countries. Under this fund, the DUO-Singapore Exchange Fellowship is awarded by the Singapore Government to Singapore and ASEAN students studying in the Nanyang Technological University (NTU), National University of Singapore (NUS) and Singapore Management University (SMU). The Award is also open to students from European ASEM countries (who come from universities with fee waiver arrangements with NTU, NUS and SMU)

The Award, based on merit, is for a pair of exchanges between a university in Singapore and its respective partner university in Europe in any academic field. Each student will be awarded a maximum of 4,000 Euros for one semester of up to four months, which covers airfare, accommodation and living expenses.

There is no bond imposed by the Singapore Government for the Award, which is open to both undergraduate and postgraduate students.

**For more information:** <http://www.mfa.gov.sg/duo/>



## Estimated Cost of Living (in S\$)

<b>On-campus Accommodation:</b>	<p>Undergraduate Accommodation: S\$155 - \$190 per month (twin-sharing and without meal plan)</p> <p>Postgraduate Accommodation: Depends on room type. Refer to <a href="http://www.ntu.edu.sg/ISC/GS+Accommodation/">http://www.ntu.edu.sg/ISC/GS+Accommodation/</a></p>
<b>Food / meals</b>	S\$300– S\$400 per month
<b>Local transportation</b>	S\$40 – S\$80 per month
<b>Academic expenses (eg books, stationery)</b>	S\$200 – S\$500 per year
<b>Personal Expenses</b>	S\$200 - S\$400 per month
<b>Health Insurance (based on NTU Group Hospital &amp; Surgical Insurance)</b>	<p><b>Optional :</b></p> <p>One semester : ~S\$34.50 Two semesters : ~S\$69.00</p> <p>Premium payable is subject to revision on a yearly basis.</p>
<b>Other administrative fees</b>	<p>Compulsory payments</p> <p>Matriculation card fee : S\$10.50 (applicable for graduate) Hostel application fee : S\$15.75 Computer Accounts : S\$13.65 Sports Fee: S\$12.60 (per semester) Health Fee : S\$26.25 (per semester)</p>

## Contact Details

<b>1. Office dealing with Student Exchange &amp; Study Abroad</b>	<b>International Relations Office</b>
<b>Mailing Address</b>	<b>ixchange@NTU</b> Nanyang Technological University International Relations Office International House, #01-01 36 Nanyang Avenue, Singapore 639801
<b>Fax Number</b>	(65) 6792-6911
<b>IRO Website</b>	<a href="http://www.ntu.edu.sg/IRO/home/default.htm">http://www.ntu.edu.sg/IRO/home/default.htm</a>
<b>Acting Deputy Director</b> - <b>Publicity and International Student Exchange Matters</b>	Name : Ms. Pauline Ho Tel : (65) 6790-5088 Fax : (65) 6792-6911 Email : <a href="mailto:paulineho@ntu.edu.sg">paulineho@ntu.edu.sg</a>
<b>Student Advisors for ixchange@NTU</b> - <b>International Student Exchange</b>	Tel : (65) 6513-7662 Fax : (65) 6792-6911 Email : <a href="mailto:ixchange@ntu.edu.sg">ixchange@ntu.edu.sg</a>
<b>Senior Assistant Director</b> - <b>NTU Student Outbound Exchange Matters</b>	Name : Ms Dawn Steel Tel : (65) 6790-6334 Fax : (65) 6792-6911 Email : <a href="mailto:dawnsteele@ntu.edu.sg">dawnsteele@ntu.edu.sg</a>
<b>Senior Manager</b> - <b>Global Summer Studies</b>	Name : Mr. Johnie Goh Tel : (65) 6790-6664 Fax : (65) 6792-6911 Email : <a href="mailto:johnie@ntu.edu.sg">johnie@ntu.edu.sg</a>
<b>Senior Student Advisor</b> - <b>NTU Outbound Exchange</b>	Name : Ms Jeanne Teo Tel : (65) 6790-5878 Fax : (65) 6792-6911 Email : <a href="mailto:instep@ntu.edu.sg">instep@ntu.edu.sg</a>
<b>Student Advisor</b> - <b>NTU Outbound Exchange</b>	Name : Ms Bagavathi Tel : (65) 6790-5551 Fax : (65) 6792-6911 Email : <a href="mailto:instep@ntu.edu.sg">instep@ntu.edu.sg</a>
<b>2. Office dealing with student visa applications, accommodation, arrival and orientation</b>  <b>Emergency Contact at International Student Centre</b>	<b>International Student Centre</b> Tel : (65) 6790-6823 Email : <a href="mailto:isc@ntu.edu.sg">isc@ntu.edu.sg</a>  <b>Crisis No.:</b> (65) 9170-0634 (for emergencies only)

**COME TO NANYANG ON EXCHANGE TODAY!**  
For further enquiries, please email [ixchange@ntu.edu.sg](mailto:ixchange@ntu.edu.sg)

or visit our web site at [www.ntu.edu.sg/iro](http://www.ntu.edu.sg/iro)

